



NOORUL ISLAM CENTRE FOR HIGHER EDUCATION

Kumaracoil - 629 180, Kanyakumari District, Tamil Nadu, India

www.niuniv.com info@niuniv.com

+91-9486856101, 04651-250566

Internal Quality Assurance Policy

1. Introduction

The Internal Quality Assurance Policy (IQAP) at NICHE, Deemed to be University, Kanyakumari, is designed to enhance, monitor, and maintain quality standards across all aspects of academic, administrative, and support services. This policy aligns with the quality benchmarks and guidelines provided by the University Grants Commission (UGC) to ensure the institution continually improves its educational offerings and overall institutional effectiveness.

2. Objective of the IQAP

The objective of the IQAP is to institutionalize quality assurance practices in the university's functioning, facilitating:

- Enhancement of academic and administrative quality.
- Promotion of a culture of continuous improvement.
- Fulfillment of UGC's quality benchmarks and best practices.
- Support for accreditation and evaluation processes.

3. Scope of the Policy

This policy applies to:

- All academic programs, departments, and administrative units within NICHE.
- Faculty, staff, and students.
- Collaborations with external stakeholders.

4. Quality Assurance Principles

NICHE is committed to the following principles in achieving quality assurance:

- **Continuous Improvement:** Foster a culture of consistent evaluation and improvement.
- **Accountability:** Transparent processes for quality assessment and reporting.
- **Inclusivity:** Engaging all stakeholders, including faculty, students, and staff.
- **Compliance with UGC Guidelines:** Adherence to national and UGC-recommended quality benchmarks.

5. Structure of the Internal Quality Assurance Cell (IQAC)

The IQAC at NICHE serves as the focal point for implementing and monitoring the IQAP. It comprises:

- **Chairperson:** Vice-Chancellor
- **Director/Coordinator:** IQAC Director, appointed by the Vice-Chancellor
- **Members:** Representation from senior faculty, administrative staff, external stakeholders, and student representatives.

6. Responsibilities of University Authorities under UGC Guidelines

6.1 Vice-Chancellor

- Provide leadership to the IQAC and ensure the policy is implemented across the university.
- Facilitate resource allocation to support quality initiatives.
- Actively participate in the review process of IQAC activities and ensure alignment with UGC guidelines.

6.2 Director/Coordinator of IQAC

- Oversee the operationalization of IQAP initiatives.
- Coordinate quality improvement programs and processes.
- Act as the liaison between the IQAC and university departments.
- Prepare and present the Annual Quality Assurance Report (AQAR) to the university management and UGC.

6.3 Deans of Schools/Faculties

- Implement and monitor quality practices within their respective schools.
- Facilitate workshops, seminars, and training programs for faculty on quality improvement.
- Regularly review and report departmental quality improvements to the IQAC.

6.4 Heads of Departments (HoDs)

- Ensure departmental adherence to the IQAP.
- Coordinate with faculty to implement innovative teaching and learning practices.
- Facilitate student feedback on curriculum, teaching methods, and assessments.
- Report departmental activities and progress to the IQAC.

6.5 Faculty Members

- Commit to personal and professional development in line with IQAP goals.
- Engage in quality improvement activities such as curriculum updates, research, and innovative teaching.
- Participate in training programs to enhance teaching and assessment skills.

6.6 Administrative Staff

- Support the IQAC's operational requirements.
- Maintain accurate documentation of quality assurance processes.
- Participate in staff development programs for efficient service delivery.

6.7 Students

- Provide feedback on academic programs, support services, and overall learning experience.

- Actively engage in quality improvement discussions and surveys facilitated by the IQAC.

7. Key Quality Assurance Mechanisms

NICHE will employ the following mechanisms to ensure quality:

- **Accreditation:** The primary role of IQAC is to achieve and sustain the accreditations from UGC, NBA, and other national and international accreditation bodies.
- **Annual Quality Assurance Report (AQAR):** The IQAC prepares this report and submits it to the UGC and university management.
- **Internal Audits:** Regular audits to evaluate and improve academic and administrative processes.
- **Feedback Mechanisms:** Collect feedback from students, faculty, and stakeholders to assess and enhance program quality.
- **Periodic Review of Curricula:** Review and update curricula regularly based on industry trends, academic research, and stakeholder input.
- **Faculty Development Programs:** Encourage participation in seminars, workshops, and training sessions to improve teaching and assessment methods.
- **Benchmarking and Best Practices:** Implement and monitor UGC's recommended best practices and benchmarks.

8. Performance Indicators and Benchmarks

Performance indicators will be established based on the following domains:

- **Academic Programs:** Curriculum relevance, teaching methodologies, assessment practices.
- **Student Outcomes:** Graduation rates, employability, research output, and alumni feedback.
- **Research and Innovation:** Publications, patents, research grants, and industry partnerships.
- **Support Services:** Infrastructure, library resources, counseling, and career guidance services.
- **Stakeholder Satisfaction:** Feedback from students, alumni, employers, and parents.

9. Continuous Quality Improvement (CQI) Process

The IQAC will periodically evaluate:

1. **Plan:** Set quality objectives and benchmarks.
2. **Implement:** Roll out quality initiatives across departments.
3. **Monitor and Evaluate:** Regularly monitor progress against objectives and conduct performance evaluations.
4. **Report and Improve:** Document and report findings, initiate corrective actions, and identify improvement areas.

10. Documentation and Reporting

All departments are required to document quality assurance activities, maintain records, and submit regular reports to the IQAC. The IQAC, in turn, will prepare an Annual Report for the university management and UGC, outlining the progress of IQAP and any areas requiring further improvement.

11. Review and Revision of IQAP

The IQAP will review the IQAC periodically in consultation with university authorities to incorporate improvements and align with updated UGC guidelines. Necessary modifications will be communicated to all stakeholders.

The IQAP is a strategic commitment by NICHE Deemed to be University, Kanyakumari, to foster a quality-oriented culture across its academic and administrative spheres, ensuring that the university meets the highest standards of excellence and contributes to national educational objectives.



p. hr
Registrar

Dr. P. THIRUMALVALAVAN,
Registrar,
Noorul Islam Centre for Higher Education,
Kumaracoil - 629 180, Thuckalay,
Kanyakumari District.